

WASHOE COUNTY REGIONAL COMMUNICATION SYSTEM

P25 TECHNICAL ADVISORY COMMITTEE

Keith Mullen, Chair, City of Sparks
Austin Mills, Vice-Chair,
Washoe County School District
Robert Allen, City of Reno
Jenn Felter, Washoe County
Chris Ketring, Truckee Meadow Fire Protection
District

Draft Meeting Minutes

Thursday, June 16, 2022

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada, 89512
Building A, Second Floor Caucus Room**

This meeting was scheduled to begin directly after the 800 MHz Users Committee meeting but no earlier than 10:30 a.m.

This meeting was held at a physical location with a teleconference option.

Committee website:

https://www.washoecounty.gov/technology/board_committees/800mhz_users/index.php

1. **CALL TO ORDER AND ROLL CALL** [Non-action item]

The meeting was called to order at 11:41 a.m.

Present

- | | |
|--|---------------|
| • City of Sparks | Keith Mullen |
| • Washoe County School District | Austin Mills |
| • Truckee Meadows Fire Protection District | Chris Ketring |
| • Washoe County | Jenn Felter |

Absent

- | | |
|----------------|--------------|
| • City of Reno | Robert Allen |
|----------------|--------------|

Washoe County Deputy District Attorney Keith Munro was also present.

2. **PUBLIC COMMENTS** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Technical Advisory Committee agenda. The P25 Technical Advisory Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the P25 Technical Advisory Committee as a whole.

There was no response to the call for public comment; no emails had been submitted prior to the meeting.



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3. **APPROVAL OF DECEMBER 9, 2021, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.

Austin Mills, Washoe County School District, moved to approve the minutes as written. Jenn Felter, Washoe County, provided the second. There was no response to the call for Committee or public comment. Upon a call for the vote, the motion carried unanimously.

4. **ELECTION OF OFFICERS** [For Possible Action]

- a. Chair

Austin Mills, Washoe County School District, moved to nominate and elect Keith Mullen, City of Sparks, as Committee Chair. Jenn Felter, Washoe County, seconded the motion. There was no response to the call for Committee or public comment. Upon a call for a vote, the motion carried unanimously.

- b. Vice-chair

Jenn Felter, Washoe County, moved to nominate and elect Austin Mills, Washoe County School District, as Committee Vice-Chair. Chris Ketting, Truckee Meadows Fire Protection District, seconded the motion. Upon a call for a vote, the motion carried unanimously.

- c. Secretary

No action was taken on Item 4c of this agenda.

5. **NEVADA SHARED RADIO SYSTEM UPDATE** [For Discussion Only] – A review and discussion on the progress of Washoe County, NDOT and NV Energy on Nevada Shared Radio System project, including but not limited to, progress of planning, design and construction activities in Region 2 of NSRS, end-user equipment installation and programming, and project expenses. *Quinn Korbolic & Melissa Lawney, Washoe County Technology Services*

Melissa Lawney, Washoe County Technology Services, reviewed her [presentation](#) providing project updates focused on the microwave deployment schedule and related scheduled outages; the status of greenfield sites (Seven Lakes, Ash Springs/Fields, Cold Springs, Red Rock, Smokey Quartz) and their expected coverage areas; the schedule for P25 equipment 2022 and 2023 installations; and work with the Dispatch PSAPs to plan for console upgrades and plan for cut over to the new P25 system. The Radio Shop will be relocating to 224 Edison to allow all the radio staff to be in one building and also provide space for the Harris team beginning in October. Upcoming training opportunities and the plan for on-line and train-the-trainer events were shared. Region Two Cut-over is still targeted for March 2024; the schedule for Regions Three, member acceptance, legacy equipment removal, and storage of decommissioned equipment were reviewed.

North Lake Tahoe Fire Protection District has offered a fire station location for Tahoe equipment installations. If there are other agencies that are interested in setting up for installations at their agency sites, please contact Ms. Lawney. Agencies will have up to one year after final system acceptance to utilize contract pricing for equipment.

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6. **P25 TECHNICAL ADVISORY COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** *[Non-action item] – No discussion among P25 Technical Advisory Committee members will take place on this item. The next regular meeting is scheduled for September 15, 2022, after the conclusion of the 800 MHz Users meeting and no earlier than 10:30 a.m.*

- Election of Secretary

7. **PUBLIC COMMENTS** *[Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the P25 Technical Advisory Committee agenda. The P25 Technical Advisory Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the P25 Technical Advisory Committee as a whole.*

Keith Mullen, City of Sparks, expressed appreciation for Chris Ketrings' (Truckee Meadows Fire Protection District) commitment and contributions to the Committee.

8. **ADJOURNMENT** *[Non-action item]*

The meeting adjourned at 12:09 p.m.